

BridgePrep Academy of Tampa

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www.BridgePrepTampa.com



Dr. Sara Troche-Pastrana
Principal
Ms. Britney Colquitt
Assistant Principal

COMMUNICATION

Parent to School Communication

A prime factor in our operation is the importance we place upon communication between home and school. The lines of communication must be kept open at all times so that we may be properly tuned into your child's needs.

Please notify us immediately if:

1. Your child has developed a communicable disease.
2. You will be out of town.
3. Your telephone number and/or email address (home and/or work) has changed.
4. You wish to change or add to the emergency contact numbers we are to use.

Parent to Teacher Communication

Conferences with individual teachers must be arranged by contacting the teacher via email. Teachers may also be available during their breaks; however, you must make an appointment for these times. Parent conferences are not to be held while other families are able to hear information for other students as all student information is private and we respect each of their individual abilities. **Moreover, please do not engage in parent/teacher conferences during arrival or dismissal times as the primary goal for all school staff is to maintain the safety of all students at all times.**

Always attempt to resolve issues/conflicts with the teacher(s) before communicating to the administration. Most issues can be resolved when you have open and honest communication with your child's teacher.

Order of contact to resolve an issue is:

Teacher → Assistant Principal → Principal

Conflict Resolution

Dr. Sara Troche-Pastrana
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Home of the Bulldogs
"Where Learning is a journey"